



# City of Rowlett

## Meeting Minutes

### City Council

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75030-0099  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6109 or write PO Box 99, Rowlett, Texas, 75030-0099, at least 48 hours in advance of the meeting.*

Tuesday, August 3, 2010

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Harper, Mayor Pro Tem Gottel, Deputy Mayor Pro Tem Jackson, Councilmember Phillips, Councilmember Davis, Councilmember Kilgore and Councilmember Gallops**

#### 1. CALL TO ORDER

Mayor Harper called the meeting to order at 5:30 p.m.

#### CONVENE INTO EXECUTIVE SESSION

#### 2. EXECUTIVE SESSION

There were no Executive Session items.

#### 3. WORK SESSION ITEMS (5:30 P.M.)

Convened into the Work Session at 5:30 p.m.

#### 3A. Discussion of Operational Oversight and Programming on Rowlett Television Network (RTN) Channel 16. (15 minutes)

Staff stated RTN 16 is underutilized and is a resource that can be used to better communicate and engage the citizens of Rowlett. Stated there is capacity to add to the station's programming. Spoke regarding two new programs that will be added to RTN16: *Ask Lynda*, *Discover Rowlett* and other public information.

Council voice several concerns regarding the staffing resources for the new programming ideas; use of the resource to the fullest extent; and using as a training and marketing tool instrument.

Council stated although the City Manager has oversight of RTN16, the City Council has obligations to have oversight of it as well.

**3B. Presentation of the Budget for Fiscal Year 2011. (105 minutes)**

Staff gave a presentation regarding the budget. Stated there is a gap with what the citizens would like to receive and with what the City can provide. Stated reallocation of resources is necessary. Spoke regarding several challenges within the City. Stated the economy is the single-handed most challenging issue in designing the 5-year CIP.

In conclusion, staff stated the budget is focused on citizen-centered government; it is important to put the right resource to the right purpose at the right time. Stated there will be no tax increase for Fiscal Year 2010-11. The budget meets all the guiding principles established by the City Council; the working fund balance and minimum fund balances as directed by Council will be met and maintained; managed competition or outsourcing will be considered on a limited basis; the Enterprise Funds will stand on their own; and perceptions by the citizens of Rowlett is important with all City employees to be customer service centered.

Council voiced concern regarding the highest and best use of the funds as to the best use for the citizens of Rowlett. Comments were made regarding the CIP, fleet equipment and employee raises.

**4. DISCUSS CONSENT AGENDA ITEMS**

No items were removed from the Consent Agenda to be considered individually.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)**

Convened into the regular meeting at 7:35 p.m.

**5. INVOCATION**

The invocation was led by Pastor Steve Leatherwood, First Baptist Church of Rowlett.

**6. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Harper.

**7. TEXAS PLEDGE OF ALLEGIANCE**

The Texas Pledge of Allegiance was led by Mayor Harper.

**8. PRESENTATIONS AND PROCLAMATIONS**

- 8A.** Update from the Mayor: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest, and Items of Community Interests.

Mayor Harper gave a brief update to the Council on the various activities in the City including the City of Rowlett's ranking as #24 in *Money Magazine*; on Saturday, August 7<sup>th</sup>, the City will hold a Community Picnic on Main Street; the budget proposal has been presented to the City Council; budget review sessions will be held on August 9<sup>th</sup>, 16<sup>th</sup> and 23<sup>rd</sup> in the City Hall Conference Room at 6:30 p.m.; the public hearings for the budget will be held on August 17<sup>th</sup> and September 7<sup>th</sup> during the City Council meetings; will vote on the proposed budget on September 21<sup>st</sup> with no tax increase and no borrowing of money; the August 19<sup>th</sup> Special Council meeting; the City's partnership with Rockwall County Emergency Corporation; and the newest edition of *Rowlett on the Water...on the Move* features interviews with Councilmembers Donna Davis and Michael Gallops.

**9. CITIZENS' INPUT**

No one spoke during Citizens' Input.

**10. CONSENT AGENDA**

No items were removed from the Consent Agenda to be considered individually.  
The City Secretary read the items into the record.

- 10A.** Consider approving minutes from the July 10 - 11, 2010 Council Retreat Meeting, the July 20, 2010 Regular Council Meeting and the July 27, 2010 Special Council Meeting.

This item was approved on the Consent Agenda.

- 10B.** Consider a resolution authorizing the final acceptance of public improvements for Lighthouse Baptist Church, Lot 2, Block A of the Heritage Addition, located at 8000 Miller Road, Rowlett, Texas.

This item was approved as RES-066-10 on the Consent Agenda.

- 10C. Consider a resolution expressing official intent to reimburse costs of two E-One Typhoon Pumper Fire Engines in the amount of eight hundred eighty-one thousand six hundred seventy-seven dollars and eighty cents (\$881,677.80) to be paid from General Fund balance at receipt.

**This item was approved as RES-067-10 on the Consent Agenda.**

- 10D. Consider a resolution awarding a bid for the ten-year lease purchase financing of two E-One Typhoon Pumper Fire Engines to SunTrust Equipment Finance & Leasing Corporation in the amount of one million one thousand one hundred eighty-six dollars and ninety cents (\$1,001,186.90) and authorizing the execution of the necessary documents for said purchase.

**This item was approved as RES-068-10 on the Consent Agenda.**

- 10E. Consider a resolution authorizing the third successive one-year option with Pattillo, Brown, & Hill, L.L.P. for independent auditing services in an amount not to exceed sixty-eight thousand dollars (\$68,000) for the City of Rowlett; authorizing the City Manager to execute said engagement letter attached hereto and incorporated herein by reference as Exhibit A. (Exhibit A is not attached to the minutes.)

**This item was approved as RES-069-10 on the Consent Agenda.**

- 10F. Consider a resolution authorizing golf course expenditures to purchase and install re-circulating pumps and fountains as recommended by the Golf Advisory Board to American Golf Corporation in the amount of fifty-nine thousand fourteen dollars and sixty-five cents (\$59,014.65).

**This item was approved as RES-070-10 on the Consent Agenda.**

#### **Passed The Consent Agenda**

A motion was made by Councilmember Phillips, seconded by Deputy Mayor Pro Tem Jackson, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried by the following vote:

**Ayes: 7 – Mayor Harper, Mayor Pro Tem Gottel, Deputy Mayor Pro Tem Jackson, Councilmember Phillips, Councilmember Davis, Councilmember Kilgore and Councilmember Gallops**

#### **11. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 11A. Continue a public hearing tabled at the May 4, 2010 City Council meeting and consider approving an ordinance amending the Master Thoroughfare Plan, Part V of the Rowlett Code of Ordinances.

Mayor Harper read the item into the record.

Staff gave a presentation regarding the history of the Master Thoroughfare Plan and the proposed amending of the Plan.

Council voiced concerns regarding Princeton Road and access to Sunset Park.

The public hearing opened and closed at 7:59 p.m. with no one speaking.

**A motion was made by Mayor Pro Tem Gottel, seconded by Councilmember Phillips to approve the ordinance as read. This item was approved as ORD-017-10. The motion carried by the following vote:**

**Ayes: 7 – Mayor Harper, Mayor Pro Tem Gottel, Deputy Mayor Pro Tem Jackson, Councilmember Phillips, Councilmember Davis, Councilmember Kilgore and Councilmember Gallops**

- 11B. Consider a resolution directing placement of a proposal to adopt the tax rate and schedule two public hearings.

Mayor Harper read the item into the record.

Staff gave a brief presentation regarding this item. Stated the effective tax rate has been calculated by the Dallas County Tax Assessor Collector to be 77.4¢ and the rollback tax rate has been calculated to be 83.5¢. Stated the proposed tax rate for the City is 74.7173¢ and therefore public hearings are not required. However, the City Council has traditionally scheduled two public hearings regardless if they were required to allow citizens to voice their concerns. The public hearings will be held on August 17<sup>th</sup> and September 7<sup>th</sup> during the City Council meetings.

**A motion was made by Councilmember Phillips, seconded by Deputy Mayor Pro Tem Jackson to approve the resolution as read. This item was approved as RES-071-10. The motion carried by the following vote:**


**Ayes: 7 – Mayor Harper, Mayor Pro Tem Gottel, Deputy Mayor Pro Tem Jackson, Councilmember Phillips, Councilmember Davis, Councilmember Kilgore and Councilmember Gallops**

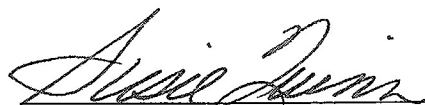
**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There were no items for the Executive Session.

**12. ADJOURNMENT**

Mayor Harper adjourned the meeting at 8:05 p.m.

  
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John E. Harper, Mayor

  
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Susie Quinn, City Secretary

Date Approved: August 17, 2010